

**South Central Louisiana Human Services Authority
Board Meeting Minutes
December 6, 2018**

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Cheryl Turner (Terrebonne), and Dr. Victor Tedesco, III (Terrebonne)

Members Absent: Alvina Matherne (St. Charles), and Alisa Dunklin (St. James)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Wesley Cage (Developmental Disabilities Director), Melicia Levron (Human Resources Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:17 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the October 9, 2018 meeting were reviewed. Ms. Lynne Farlough motioned to approve the minutes of the October 9, 2018 Board Meeting, seconded by Mr. Bryan Zeringue, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Annual Board Member Participation Survey Results:</u> Ms. Schilling reviewed the results of the Board of Directors Self-Evaluation Form noting the overall rating was good and discussing the items that fell below the 90th percentile and reviewed comments by Board Members.</p> <p><u>Vacant Board Member Seats Update:</u> Ms. Schilling gave a brief update of the Board vacancies for Lafourche and St. Mary Parishes. We are advertising for the vacancies in both Lafourche Parish and St. Mary Parish.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Regal Row Update:</u> Ms. Schilling gave a brief update of the Regal Row property. We are moving next week. A walk-thru with the movers will be completed on Monday, December 10th, and our goal is to complete the move Thursday – Monday, December 17th. • <u>Environmental Service Projects Review:</u> Ms. Schilling reported the LBHC addition is under way and almost complete. The renovations include 6 offices, a conference room and enclosure of the kitchen area. Ms. Schilling also reported construction has begun on the RPBHC clerical area, and the exterior painting of the building has been completed. • <u>Louisiana Mental Health Summit (Senator Bill Cassidy):</u> Ms. Schilling recently attended the Louisiana Mental Health Summit in Baton Rouge and reviewed hand-outs from the Summit on SAMHSA Resources to Better Serve People with Serious Mental Illness and Substance Use Disorders and JMHCP (Justice and Mental Health Collaboration Program). • <u>Great American Smoke-out/World AIDS Day:</u> Ms. Schilling reported SCLHSA hosted the Great American Smoke-Out in November at all of our sites. SCLHSA had 25 new individuals signed up for Tobacco Cessation services and we have reached the 2,000 mark of individuals who participated in our Smoking Cessation Program. Ms. Schilling also discussed December 1st was World AIDS Day, which was recognized in all of our clinic settings. • <u>St. Charles Service Expansion Discussion:</u> Ms. Schilling discussed the St. Charles Service Expansion. Ms. Alvina Matherne has been instrumental in arranging meetings for us with the Parish Council and St. Charles School Board staff. We have been working on getting in St. Charles Parish for the past 10 years. We are hoping to have better results and include them on Prevention Services for 2019. They are also looking for a spot at one of their Community Centers where we can bring SCLHSA's Mobile Unit for follow-up services. • <u>My Choice Stakeholder Group for DOJ Project:</u> Ms. Schilling reviewed the Draft of the Initial Implementation Plan: June 6, 2018 – December 6, 2019, which focuses on individuals who are in nursing home placement, who maybe can benefit from coming out of nursing home setting and have supports and services provided to them in the community and in their home. Ms. Schilling has been appointed to the Stakeholder

Executive Director Report (cont'd)	<p>Group that will be working on the implementation of the plan that LDH will submit to the Department of Justice. Ms. Schilling will be representing the Rural LGE's. Ms. Schilling asked Board Members to review the plan and send in any comments/suggestions.</p> <p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (September, October):</u> Ms. Folse reviewed the FY 18-19 Budget Analysis for September as of 09/30/2018, and October as of 10/31/2018 including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (September, October):</u> Ms. Folse reviewed the FY 18-19 Revenue Report for September as of 09/30/2018, and October as of 10/31/2018 reflecting collections including recoupments as of 09/30/2018, and 10/31/2018. <ul style="list-style-type: none"> ○ Ms. Cheryl Turner motioned to approve the FY 18-19 September and October Budget Analysis and the Revenue Reports for September as of 09/30/2018, and October as of 10/31/2018, seconded by Ms. Lynne Farlough, motion carried. <p><u>Operational Report:</u> Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Plan of Care Policy:</u> Ms. Bonner reviewed the Plan of Care Policy to include minor changes to the language on the Plan. <ul style="list-style-type: none"> ○ Mr. Bryan Zeringue motioned to approve the changes to the Plan of Care Policy, seconded by Ms. Cheryl Turner, motion carried. <p><u>Developmental Disabilities:</u> Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1,216 Waivers (777 NOW, 244 SW, 174 CC and 21 ROW). There are 272 individuals receiving IFS funding, 44 individuals receiving Crisis funding, and 114 FFF slots available. We have served 122 individuals in the FFF in the past 12 months. Mr. Cagle also discussed the new Tiered Waiver Program has been having some issues with support coordination. <p><u>DD Services Update:</u> Mr. Cagle discussed closures of (Intermediate Care Facilities) ICF-DD homes in our area. Recently, our only adolescent ICF-DD (Beaujolais Home) in Thibodaux has closed. There is a 10% vacancy in Intermediate Care Facilities statewide.</p> <p><u>Community Events:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Art of Respect:</u> Ms. Schilling gave an update on the Art of Respect School Projects. We have received entries for the Calendar Contest (K-5) in all of the parishes. The drawings have been reviewed and 12 have been selected, along with an overall winner, for the Calendar. We will also be honoring a local boy who has recently passed from Lafourche Parish. The theme this year is "See Me for Me." Ms. Schilling will share the pictures at the January Board Meeting. Ms. Schilling also discussed she will have a group of individuals review the essays received from our Middle School Contest. We have received one entry for the High School Division. A video was submitted by Assumption High School. Ms. Schilling will share the video at a meeting next week with Mr. Martin Folse at HTV in hope of having HTV air the video.
Old Business	None
New Business	<ul style="list-style-type: none"> • <u>Executive Session to discuss Executive Director Evaluation:</u> Ms. Melicia Levron and the Board Members entered into a session to discuss the Executive Director Evaluation. <ul style="list-style-type: none"> ○ Ms. Cheryl Turner motioned to go into Executive Session at 7:16 pm, seconded by Ms. Lynne Farlough, motion carried. ○ Ms. Cheryl Turner motioned to go back into Regular Session at 7:21, seconded by Mr. Bryan Zeringue, motion carried.
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>SCLHSA Events Calendar</u> • <u>Board Meeting Schedule:</u> Thursday, January 10, 2019 at Regal Row. Chairman Nicholas announced the date for the next Board Meeting – Thursday, January 10th, 2019.
Adjournment	Motion to adjourn by Ms. Cheryl Turner, seconded by Dr. Victor Tedesco, motion carried. Meeting adjourned at 7:25 pm